



INGOLDMELLS ACADEMY

Principal: Mrs P Maycock

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Monday 18th September

Dear Parents / Carers

Re – Class 1 Home Time Arrangements

We will be making a change to the home time arrangements for Class 1.

As of Tuesday 19th September; when you arrive to collect your child we would like you to come through the small gate leading into the reception outdoor area and to wait, away from the door, in the larger area (near the sand pit). Miss Kirby will then release the children to you one at a time.

We hope this will alleviate any crowds that can congregate in the passage way at this very busy time.

Can I respectfully ask that if anyone needs to talk to Miss Kirby, please could this wait until all Class 1 children have left when Miss Kirby will be more than happy to answer any queries.

Kind regards

P. Maycock
Principal

One of the Greenwood Dale Foundation Trust Group of Academies

