



INGOLDMELLS ACADEMY

Privacy Notice - Appendix 1 (Staff)

Data recipient and purpose of sharing	Staff names	Date of birth	Characteristics*	Home contact details	Email address	NI Number	Other
Lessons Learned for the purpose of staff personal development	✓						Personal development record
Absence Insurance Services for the purpose of providing staff absence insurance	✓	✓	✓	✓			Medical information
Hallgates for the purpose of providing school security							Staff key holder telephone numbers

**Nationally-defined personal characteristics descriptions ie gender, ethnicity, first language, pupil premium and free school meals eligibility*