



INGOLDMELLS ACADEMY

Executive Principal: Mrs C Wright

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21st October 2021

Afterschool Club Booking System

Dear Parent/Carer,

Exciting news!

The Afterschool Club Booking system is now 'Live' on your ParentPay Account.

You can now book your required sessions for Term 2 week commencing 8th November. Please note to start with sessions will only be on a Tuesday, Wednesday and Thursday from 3.10pm – 5pm. However, this could increase with demand. **(Please do not select Monday or Friday as a session as you may still be charged.)**

Please note bookings must be made by Midnight the previous Thursday. If bookings are not made by this time, you will be unable to book your child in for the following week.

Payments must also be made at the time of booking.

Siblings

If you have siblings in school that wish to attend Afterschool Club, you will notice that your eldest child has been set as the 'Main Payer' under the Afterschool Club tab, which is £5.00 per child, per session.

Any additional children have been set as 'Secondary Payer' under the Afterschool Club – SIBLING CHARGE, which is £2.50 per child, per session. **Please ensure you select the correct payment group.**

Find attached a guide on how to book your child's session via ParentPay. If you have any questions or queries, please don't hesitate to contact me.

Kind Regards

Mrs Tett

One of the Greenwood Dale Foundation Trust Group of Academies

